

Weddings Forever Yours

Wedding Ceremony Booking Agreement

Thank you for choosing Weddings Forever Yours to be a part of your special day. Please make a copy of this agreement for your records and send a signed completed copy along with your deposit. Once we receive your deposit, we will confirm the date for your wedding and send you a confirmation within 5 working days of its receipt.

ALL CORRESPONDENCE FROM NOW ON MUST HAVE YOUR WEDDING DATE IN THE SUBJECT LINE because we use the date as the file number to keep all information correct. Vows, questions, information, etc., can be e-mailed but remember **ALL CORRESPONDENCE FROM NOW ON MUST HAVE YOUR WEDDING DATE IN THE SUBJECT LINE.** Vows must have the correct names you want used during the ceremony inserted in all the correct spaces.

If you are interested in writing your own vows we can assist you. This is your special day and you will want to express your individual feelings. Once you have your vows, please send them to us at least a week before the wedding date.



Weddings Forever Yours agrees to provide the Wedding service on _____, **200** starting at _____ **AM/PM** with an average 30 minutes for standard ceremonies. (**For example:** If the wedding is at 12 noon, minister will arrive 30 minutes before and stay 30 minutes after, anything over that time arrangements must be made in advance.) We schedule more than one wedding a day and timing is very important to use. If you need additional time or services please make arrangements now so prices can be negotiated. **Remember – we must have your deposit before we can booked your special day.**

The following items apply:

- 1.) The agreement reserves Weddings Forever Yours at the place, date and time listed herein to perform a wedding ceremony, not to exceed 30 minutes in duration, with an actual ceremony start time within 30 minutes of the published time.
- 2.) The couple agrees to keep the minister informed of any information pertinent to performing the ceremony.
- 3.) The COMPLETED Wedding Services Agreement and the Wedding Services Information form.
- 4.) **Any unpaid balance of the agreed upon fees for officiating services must be paid in cash or by Bank card to PayPal @ weddingsforeveryours@yahoo.com two weeks prior to the ceremony date. No ceremony will be officiated without payment in full.**
- 5.) Any additional travel or accommodations costs need to be discussed and paid for prior to the Wedding Ceremony.
- 6.) Rehearsals are typically handled by your wedding coordinator if you have one. Weddings Forever Yours can coordinate the ceremony on the wedding day if that is your desire or attend the rehearsal for an additional fee.
- 7.) Weddings Forever Yours is not liable to any costs, damages, or actions as a result of this agreement in excess of the amount paid for the officiating services. Weddings Forever Yours makes no guarantees or promises on the outcome for the services rendered. This agreement contains the totality of the parties' agreement and shall be construed under all in accordance with the laws of the State of Texas; CLIENTS understand that Weddings Forever Yours is hired only in connection with the herein listed services. The parties also agree that any controversy arising from this agreement shall be resolved by binding and enforceable arbitration in Harris County, Texas according to the rules and regulations of the American Arbitration Association. CLIENTS and Weddings Forever Yours agree that any such arbitration must be instituted within two (2) years after any such controversy arises; failure to institute any arbitration proceeding within such two (2) years period constitutes an absolute bar to any proceedings and any absolute waiver of any and all claims arising from this contract.
- 8.) Weddings Forever Yours reserves the right to substitute another Minister for the event time and day listed in this agreement in the rare case of illness, accident, or other emergency with no penalty or change in agreement. (It has never happened but we cannot predict the future.)

- 9.) The **ONLY** individuals who may engage in business and activities related to this agreement with Weddings Forever Yours is the Bride, Groom, and any official paid coordinator. In other words, the Minister serves at the pleasure of the wedding couple, not parents, friends or relatives.
- 10.) The Bride and Groom give permission to Weddings Forever Yours to use tasteful photos of the wedding on the Weddings Forever Yours website for examples of the ceremony.
- 11.) Deposits are non-refundable. Any additional services fees paid in advance are refundable up to 30 days prior to the scheduled wedding date when Weddings Forever Yours is notified in writing by the person(s) making the agreement, that the wedding has been canceled. Refunds are processed within 30 days.
- 12.) This agreement also provides special services fees may be refunded only as follows: The Minister, due to personal reasons, fails to perform the ceremony, except that if either the bride or the groom is suspected of being under the influence of drugs or alcohol or, if a valid marriage license is not produced and all the fees paid before the wedding ceremony is to begin, the Minister will not perform the wedding ceremony and no deposits or fees will be refunded.

This agreement provides that failure to begin the rehearsal and/or the wedding ceremony at the scheduled time **may possibly** result in one or all of the following:

- 1.) An additional fee of \$25.00 charged for each quarter hour past the scheduled time.
- 2.) Delay of the wedding rehearsal and/or the wedding ceremony until the Minister has satisfied all other subsequently scheduled commitments.

Location of wedding is _____
 City _____
 Phone # of location is _____
 Name of Bride _____ Cell # _____
 Name of Groom _____ Cell # _____
 Name & Cell phone # of wedding coordinator _____
 or someone else to call in case of an emergency on the wedding day.

Special arrangements (e.g., rehearsal, reception, special ceremonies, supplies for special ceremonies, music, equipment, etc.): _____
 (Pages may be added to record additional services, requests, directions or information.)

Agreement fee Total \$ _____ . **Deposit \$** _____

We accept checks or bankcard payments to PayPal @ weddingsforeveryours@yahoo.com for your deposit. The deposit is not refundable. Balance of all fees due two weeks before the scheduled wedding date payable by cash or bank card to PayPal @ weddingsforeveryours@yahoo.com. In the event that the undersigned wishes to cancel the performance or that the performance cannot take place through no fault of "Minister"; by reasons other than those stated above the undersigned remains liable for the total amount above. This agreement is therefore considered by both said parties to be legal and binding in accordance to the conditions set forth therein.

The terms and conditions of the letter of agreement are in effect and a date will be reserved for you once this form and the appropriate deposit is received. If you have any questions about these provisions please contact Weddings Forever Yours and talk over your concerns BEFORE signing and submitting this form. Your signature below confirms that you understand and accept the terms above:

Signature of Bride	Date	Print Bride's Name
Signature of Groom	Date	Print Groom's Name
Signature of Minister	Date	Print Minister's Name

MAILING ADDRESS: Revs. Dewey and Char Lin Woodard – Wedding Ministers

WEDDINGS FOREVER YOURS 7514 Crisp Wood Lane Houston, Texas 77086 832-465-1754